

Papakura High School BOT Meeting
5.30pm Wednesday 24 February 2016

MINUTES

Present: Peter Goldsmith, Rosalie Freeman, John Rohs, Eddie Taia
Alan Curtis, Ula Leeana, Aaron Davidson, Dee Howard-Afeaki
Allen Kukutai, Sipa Leka

Apologies Nil

Prior Notice: Nancy McConnell

Declarations of Interest: Nil

Moved that Minutes of BOT Meeting 25 November 2015 be accepted as a true and accurate record of the meeting.

Moved that In Committee Minutes of BOT Meeting 25 November 2015 be accepted as a true and accurate record of the meeting.

Moved: Eddie Taia
Seconded: Rosalie Freeman

Chairman to Sign Minutes

1. **John Rohs** - Welcome from Peter Goldsmith. John thanked Allen Kukutai for assisting him with recent engagements. Cheryl to circulate John's mobile. John encouraged Board to contact him at any time.
 - Staff have been told of certainty that the status quo will not remain.
 - Students need much higher expectations
 - Culturally Responsive training extremely high priority in 2016, staff to develop cultural tools to engage with students.
 - PB4L programme and restorative practices, previously there has been a mixed buy in from staff.
 - Digital enablement project - Kootuitui Trust roll out of laptops about to begin, tomorrow evening we have information for Y9 Whanau to give information on chromebooks. Programme of PLG for our staff to become confident and proficient teachers in digital environment. I have encouraged them to take up these workshops. Every Monday workshops are being run by staff.
 - Every Friday John is giving staff a professional reading. Cheryl to share with BOT.
2. **Principal's Report** - circulated
3. **Student Discipline**
 - Student A - 23-02-16

Peter Goldsmith noted his concern surrounding excluded students and has had discussions with Tony Kake at Papakura Marae regarding Rangatahi Court. This is run over 7 - 8 weeks and is showing success. Peter will investigate further.

Discussion around Whanau support at discipline meetings, look at moving meetings away from boardroom. Allen Kukutai and Kelly Peterson are currently trialling taking students out to Wharenui for meetings.

John has asked MOE for additional funding for Whanau facilitator. MOE have requested a report, John to prepare and submit.

4. Finance - Minutes of Meeting 24 February 2016

2016 Budget presented, for approval, based on 575 students with deficit of \$351,320. Capital expenditure of \$100,000 plus 2 sets Chromebooks approved.

Moved that budget be accepted Rosalie Freeman
Seconded Dee Howard-Afeaki

Draft 2015 Annual Accounts - currently showing small surplus of \$31,000. However Carol has some further expenses that need to be accrued that will expunge this.

Special Resolution authorising ASB to increase the lending limited from \$4,000 to \$14,000.

Delegation of authority for John and Peter to sign off on annual accounts.

Moved Eddie Taia
Seconded Allen Kukutai

Moved draft 2015 annual accounts accepted Rosalie Freeman
Seconded Ula Leeana

5. Trips for Approval

- Kapa Haka Noho Wharenui - various dates (approved by email)
- Head Prefects Christchurch 04-03-16
- L2 OED Hunua 20-03-16
- L3 OED Hunua 31-03-16

Moved all be accepted Allen Kukutai
Seconded Rosalie Freeman

6. NZSTA - BOT Training

VCA part 2 - Allen Kukutai / Peter Goldsmith
Implementing Work Health & Safety - Ula Leeana / Dee Howard-Afeaki
Succession Planning - 3 more meetings before new trustees take office.

Email will be sent to staff regarding staff advisor role to replace Keith.

New Health and Safety provisions.

Email Cheryl once you have registered.

7. Succession Planning

Returning officer appointed - Cheryl Inder

John encouraged BOT to consider community connections, so that we get a good balance of parents with students in junior school.

8. Correspondence

- **Inwards General**

Outwards General

- **Inwards Personnel**

Resignation letter from BOT Staff Rep Keith Buchan 22-01-16

Email Natasha Neziri 27-01-16

Letter Heather Kilgour 19-01-16

Resignation Letter from Marian Hayter 15-02-15

Letter from Diane de Ruyter 02-02-16

Outwards Personnel

Letter to Nigel Lowe 16-12-15

Letter to Marian Hayter 15-02-16

Moved that all correspondence be accepted
Seconded

Ula Leanna
Sipa Leka

9. General

KAHURANGI KI UTA REPORT (Dee)

New dates 5th - 6

Jason Borland has requested approval to apply for grant to install video tech in gym from Teacher Led Innovation Fund (MOE initiative).

Moved John Rohs
Seconded Rosalie Freeman

Charter to be emailed to staff for approval.

Recent MOE Meeting re LSM role with Rosalie and Alan. Lena has contacted ERO to arrange meeting with John and BOT to discuss their reasoning supporting content of ERO report. Date to be advised.

Annual Plan of governance obligations - Alan Curtis will put together and circulate a draft of a possible board annual governance plan.

Meeting closed 7.05pm

Next Meeting Wednesday 30th March 2016

Peter Goldsmith
Chairman

Date