



PAPAKURA HIGH SCHOOL BOT MEETING
5.30pm Thursday 26 May 2016
MINUTES

Present

John Rohs, Peter Goldsmith, Rosalie Freeman, Allen Kukutai, Dee Howard-Afeaki, Ula Leana, Alan Curtis, Gail Boyce, Sipa Leka, Eddie Taia,

Apologies

Aaron Davidson

Prior Leave

Nancy McConnell

Declarations of Interest

Nil

Moved that the Minutes of the BOT Meeting 30 March 2016 be accepted as a true and accurate record of the meeting.

Moved	Peter Goldsmith
Seconded	Eddie Taia

Moved that the In Committee Minutes of the BOT Meeting 30 March 2016 be accepted as a true and accurate record

Moved	Rosalie Freeman
Seconded	Deeana Howard-Afeaki

1. Stratgetic

A. MoE Visit - Lena Orum, Ted Benton (MoE)

Lena acknowledged time and commitment from the BOT then reported on review. MOE will continue with LSM role for personnel matters (Alan Curtis) and continue with governance role around student achievement (currently in discussion with Bruce Ritchie regarding a role supporting new BOT) and innovations related to parental engagement. Alan would be available to continue support for governance in a slightly different role to LSM if he chooses. Recommendation is to continue with LSM, continue with NZSTA support for BoT training and have Bruce involved in student achievement matters. Ted Benton introduced himself as our Senior Advisor. Three MoE advisors will work with John to determine what resources we need and how they can support Papakura High School. John signalled importance of keeping Alan at least for next few months as we have two challenging issues which would benefit from his input. Alan will be available for John this year to conduct his appraisal. John thanked Ted for his support. Lena will

come to BOT and staff meeting to formally introduce Ted and Bruce should he accept the role.

Peter thanked Alan for his assistance with the Principal appointment process, and reported feedback from staff and community about John Rohs is extremely positive.

Alan reflected on his time with Papakura High School.

B. Principal's Report

Many staff would like the pace of change to be faster, there are many reasons this cannot be the case, however there are encouraging signs of progress, in particular, the biggest is our digital enablement programme. We started with small numbers of families who signed up at the beginning of the year, this has now increased and every day we are signing up new families. Chromebooks are not going to fix all of our problems but once the new pedagogy is embedded in the school it will significantly contribute to student engagement.

Next week John is going to meet with Mansell Senior staff to discuss Papakura High School direction and Bec will come and do the same with our staff. We hope to eventually have the same engagement with our other contributing schools.

Focus this term is on class observations, currently visiting classes each day. PB4L Team are looking at strategies to introduce to our Juniors. John wants teachers to have faith and confidence in our future.

Judith Collins will be opening Pasifika Centre Friday 5 August. Papakura High School 2016 Facebook site is being updated daily.

Moved Report be accepted
Seconded

John Rohs
Ula Leaana

C. MoE & ERO Meeting

ERO signalled they would be visiting this year and early next year they would be doing an unpublished review. John very comfortable with this, it will give the new BOT a point of reference as to what has changed and has the school addressed the issues in the last report. This is why the focus this term is on teaching and learning.

D. Papakura High School Strategic Plan

2016, 2017, 2018 (Discussion of Strategic Intent Statement and incoming Board of Trustees). Recognising the fact that we will have a new BOT next month, filling in the gaps will be the new BOT's role over the next six months, to work out priorities, curriculum, what our pedagogy should be and strategy for renewing the position and reputation of our school. There could be other areas the new BOT may wish to add to this. This will provide the direction the school needs to go in.

Alan stressed the importance for the new BOT to keep in touch with MoE regarding school rebuild, unlikely to be before 2020.

E. Finance Minutes 30 March 2015 and 2 May 2016

Moved Minutes be accepted

Rosalie Freeman

Seconded

John Rohs

Meeting tonight requested using up to \$100K of school reserves to put towards remodelling of administration area. This will meet the needs of our community engagement now. John moving to the front of the school makes him available to students and parents as well as being with Senior Leadership. MOE will only approve \$40K for carpet and lights.

Moved requested accepted
Seconded

Deanna Howard-Afeaki
Ula Leanna

Annual accounts should be signed off tomorrow, delegation has already been given to John Rohs and Peter Goldsmith.

2. **Board Training**

- A. Board Elections - we have eight candidates, text messages will be sent to all families to remind them about voting.
- B. Board Training – work with NZSTA to establish a consistent Board Training Programme with all schools in Papakura. Following elections NZSTA will be running public courses, once new BOT is in place Alan suggests we look at Papakura group training.

3. **Board Policies Review 2016 (outstanding from 2015)**

- A. Treaty of Waitangi - consultation needed with whanau to explain the curriculum policy to the whanau. Organise Hangi - Dee to liaise with Kelly and Allen.
- B. **Child / Student Protection Draft Policy (Vulnerable Childrens Act)**
Need to fulfill our obligation to have VCA policy, discussed staff review of policy.

Moved that policy be adopted
Seconded

John Rohs
Allen Kukutai

4. **Hautu Review Tool**

Board of Trustees Hautu Review Tool, briefly discussed, more after new BOT elected.

5. **Student Discipline**

- A. Only one this year.
- B. Review current Student Discipline Procedure
Peter Goldsmith meeting at Marae with Tony Kake to discuss their Rangatahi Court programme.

6. **Trips for Approval**

- A. Level 2 OED 15-17 June 2016 - Pinnacles Walk
- B. Level 3 OED 22-26 June 2016 - Lake Waikeremoana

Moved that both trips are approved
Seconded

Rosalie Freeman
Deanna Howard-Afeaki

7. **Correspondence**

- **Inward**
- 22-03-16 Memo NZSTA re Health and Safety

Resolution to exclude the public

Section 48, Local Government Official Information and Meetings Act 1987

Moved that the exclusion of the public from this section of the proceedings of the meeting is necessary to enable the Board of Trustees to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.

Moved that the Board go 'In Committee'
Seconded

Rosalie Freeman
John Rohs

- 14-04-16 Ltr Jessica Wilson requesting extension to Maternity Leave
Moved Approved John Rohs
Seconded Deeana Howard-Afeaki
- 18-05-16 Ltr Steve McCabe requesting details of expenditure.
- 18-04-16 Ltr NZSTA re Registration for NZSTA AGM
- 10-05-16 Email MOE Resourcing re Permanent Appointments 2016
- 20-05-16 Ltr Jeremy Adams re resignation
- 30-04-16 Ltr Nartarsha McHattan re Drama trip to America

Moved all correspondence received Ula Leaana
Seconded Rosalie Freeman

- **Outward**
24-05-16 Ltr Jeremy Adams accepting resignation

Next Board Meeting – Thursday 30 June 2016
Meeting closed 7.32pm

Peter Goldsmith
Chairman

Date