



**Papakura High School  
BOT Meeting  
5.30pm Thursday 4 August 2016  
MINUTES**

**Present** John Rohs, Rosalie Freeman, Deeana Howard-Afeaki, Rev. James Matamua, Jerome Mika, Beverley Matamua, Sipa Leka, Daniel Newman (5.50pm)  
John welcomed Rev James Matamua

**Karakia** John Rohs

John Rohs nominated Rosalie Freeman to act as Chair for meeting

Seconded Deeana Howard-Afeaki

**Apologies** Nil

**Prior Leave** Peter Goldsmith, Aaron Davidson, Allen Kukutai

**Declarations of Interest** Nil

Minutes of Meeting 30 June 2016

Rosalie Freeman moved Minutes accepted as true and correct record

Seconded John Rohs

**1. Strategic**

**a) Principal's Report**

John tabled Principal's Report - Big challenge facing Papakura High School is juniors coming to us well behind. John is currently looking at working on programmes within local Primary schools (six Kootuitui schools, soon to be seven with the addition of Mansell to improve this. John will bring information to next BOT meeting to give BOT an understanding of the data collected supporting this. The key to this being successful is the development of the partnership of the Kootuitui schools (Community of Learning).

John is working hard towards getting a MOE funded Services Academy programme back into school.

John presented Part A of his '*Papakura Moving Forward*' plan to teaching staff on Monday, pleasing to note that it was positively received. John will present to support staff on staff only day next week, following which it will be presented to the Board at a later date.

Jerome Mika offered to assist with personnel issues that may arise.

**Resolution to exclude the public**

**Section 48, Local Government Official Information and Meetings Act 1987**

**Moved that the exclusion of the public from this section of the proceedings of the meeting is necessary to enable the Board of Trustees to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.**

Moved that the Board go 'In Committee'  
Seconded

Rosalie Freeman  
Deeana Howard-Afeaki

Moved that the Board go 'Out of Committee'  
Seconded

Rosalie Freeman  
Deeana Howard-Afeaki

**Papakura High School Strategic Plan 2016, 2017, 2018 (deferred to next meeting).**

**LSM Appointment**

Alan Curtis has been withdrawn and replaced by Bruce Ritchie, he will be taking over not only the employment role of the Board but will also be taking over curriculum and student achievement.

BOT are responsible for payment of his services. Bruce will have wider powers than Alan Curtis and is to be funded by Papakura High School.

After discussion it was agreed that a letter would be drafted to Isabel Evans as a starting point to address funding given our deficit budget, the scope of Bruce's brief and that meeting with him would be deferred until such time as the BOT had a chance to review the intervention with MOE .

John to draft letter for BOT to review via email.

Moved that we will advise MOE that we do not accept the Amended Powers as set out in MOE letter dated 28 June 2016.

Seconded

Rosalie Freeman  
Jerome Mike

Moved that report be accepted

Seconded

John Rohs  
Rosalie Freeman

**b) Financial Report (RF)**

Rosalie presented Finance Minutes 2 August 2016

Moved report accepted

Seconded

Rosalie Freeman  
Daniel Newman

Cheryl Inder as Returning Officer for BOT Student Rep Election, to be remunerated as per previous returning officer for 2015 Student Rep Election.

Moved Rosalie Freeman  
Seconded Jerome Mika

John asked BoT whether they would agree to subsidise a Christmas function for staff by \$20 per head. Agreed.

Moved accepted Rosalie Freeman  
Seconded Beverley Matamua

**c) Board Training (PG)**

Board Training – work with NZSTA to establish a consistent Board Training Program with all school in Papakura, Alan Curtis to advise dates and times.

**d) Board Policies Review 2016 (outstanding from 2015)**

Treaty of Waitangi (**PG & Haare Williams**) - deferred to September meeting

Moved to extend meeting by 15 minutes Sipa Leka.  
Seconded Daniel Newman

**2. Trips for Approval**

- Y10 Girls' Football, Carey Park Henderson 15 - 17 August
- 1st XV Rugby, PHS Noho 5 - 6 August

Moved both trips be accepted Daniel Newman  
Seconded John Rohs

**3. Correspondence**

- Inward  
28-06-16 Ltr from MOE re Amended Powers and change to LSM  
26-07-16 Ltr from Steve McCabe  
Outward - Nil

Moved correspondence be accepted Daniel Newman  
Seconded James Matamua

**4. General**

- Miriam Milne (Daniel Newman) - re memorial tree  
Daniel and John to address issue and resolve in respectful way.
- Pasifika Centre opening Friday 5 August 2016.

**Next Board Meeting – Thursday 22 September 2016**

Meeting closed 7.46pm

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Peter Goldsmith  
**CHAIRMAN**

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Date