



**Papakura High School
BOT Meeting
5.30pm Thursday 20 October 2016
MINUTES**

Present John Rohs, Peter Goldsmith, Rosalie Freeman, Allen Kukutai, Deeana Howard-Afeaki, Daniel Newman, Jerome Mika, Beverley Matamua, Rev. James Matamua, Hina Manase, Rev. James Matamua, Bruce Ritchie

Karakia John Rohs

Apologies Rev. James Matamua 6.20pm
Aaron Davidson (following unsuccessful video link)

Prior Leave Nil

John welcomed Hina Manase as BOT Student Representative.

Declarations of Interest - Nil

Minutes of Meeting 4 August 2016

Moved accepted Rosalie Freeman

Seconded Deeana Howard-Afeaki

Minutes of In Committee Meeting 4 August 2016

Moved accepted Rosalie Freeman

Seconded Deeana Howard-Afeaki

1. LSM Report (Bruce Ritchie)

Scoping Report / Statutory Intervention Action Plan - Issues Analysis discussed and agreed.

Monthly template reporting showing how we are tracking, with both Pasifika and Maori.

Reporting on progress - teacher appraisals, next month Jason Borland will present on digital enablement in school and how that is impacting on student learning.

One of the biggest issues, not apparent at the outset of the intervention was the low levels of literacy and numeracy of students entering at Year 9. John to provide entry data from feeders schools to support this

Bruce will report monthly to BOT on the Statutory Intervention Action Plan once it is finalised.

2. Principal's Reports September and October (JR)

Discussed Whanau plan for 2017, making very good progress with school restructuring plan with engagement from all different groups, next step is to share the look of this with our school community and families. We are well underway in the process of making appointments for our leadership roles, Kaiarahi Whanau and Kaitiaki Akonga. Ngati Tamaoho are naming our three whanau and preparing cultural

narrative for each. Once these have been finalised John will put out to our families and community.

The most consuming current issue is our Provisional Staffing for 2017 and MOE's original predictions as to what our 2017 roll will look like. Prediction from MOE was 7 teachers. John has challenged MOE and as a result John Clark from MOE Resourcing Wellington and Ted Benton came and met with him and subsequently a review request has been submitted for five extra staff to be fitted within that loss. Without these staff we will not be able to meet the needs of our priority learners by offering classes that meet their needs which is critical in both engaging our students and student retention. We are currently losing our Maori students because we are not meeting their needs. At the beginning of this year John applied for Services Academy, unfortunately this was turned down however he continues to look at other areas that may promote student retention in the senior school.

In summary John is optimistic that the Ministry is going to be accommodating on this staffing request and acknowledged Ted Benton's efforts to support us.

John moved his Principal's Reports for September and October be accepted.
Seconded Jerome Mika

3. Financial Report (RF)

3.1 Finance Minutes 20 September 2016

Due to the BOT Meeting being brought forward, there has been no finance meeting yet as Carol Robinson could not have the accounts available at this time, Rosalie provided a summary to date.

Moved accepted Rosalie Freeman
Seconded Allen Kukutai

4. Board Training (PG)

Peter Goldsmith will speak to Chris France, NZSTA to see whether he could arrange a time to discuss utilising the NZSTA Governance Internal Evaluation Tool with the board and set up a BOT training schedule for 2017 specifically based around our needs.

Resolution to exclude the public

Section 48, Local Government Official Information and Meetings Act 1987

Moved that the exclusion of the public from this section of the proceedings of the meeting is necessary to enable the Board of Trustees to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.

Moved that the Board go 'In Committee' John Rohs
Seconded Daniel Newman

Moved that the Board go 'Out of Committee' John Rohs
Seconded Deana Howard-Afeaki

Beverley Matamua moved that the meeting be extended by a further 30 minutes
Seconded Daniel Newman

5. Board Policies Review 2016 (outstanding from 2015)

5.1 Treaty of Waitangi (PG & Haare Williams)

6. Roll Return September 2016 - tabled

7. Trips for Approval

- L3 OED Arohena 28 - 30 October
- Y10 Leaders Hillary Outdoor Ed Centre 30 Oct - 4 Nov
- Te Aoatea - Totara Springs Christian Camp 21 - 23 Nov

Moved all trips approved

John Rohs

Seconded

Deeana Howard-Afeaki

8. Correspondence

• Inward

05-08-16 Auditors Report Crowe Horwath

10-08-16 Ltr from MOE Isabel Evans

14-10-16 Ltr from Steve McCabe re XA Unit

Outward

09-08-16 Ltr to MOE Isabel Evans

20-09-16 Ltr to BOT re XA Unit concerns

Daniel to draft response to Steve McCabe.

Moved all correspondence accepted

John Rohs

Seconded

Daniel Newman

9. General

- Kootuitui Home Strand

Special Resolution approved prior to meeting via email

- Community of Learning Formation

Special Resolution approved

Daniel Newman

Seconded

Beverley Matamua

- Grassroots Application Grant

Special Resolution approved

Jerome Mika

Seconded

Deeana Howard-Afeaki

- XA Unit

- 2017 Provisional Staffing

- Term dates 2017

- BOT Meeting Schedule 2017

Next Board Meeting – Thursday 1 December 2016

Allen Kukutai closed meeting with Karakia at 8.00pm

Peter Goldsmith
Chairman

Dated