



**Papakura High School Seminar Room
BOT Meeting
5.30pm Thursday 22 June 2017
MINUTES**

Present John Rohs, Deeana Howard-Afeaki, Rosalie Freeman, Daniel Newman, Aaron Davidson, Bruce Ritchie, Peter Goldsmith, Beverley Matamua, Rev. James Matamua - (6pm) Jerome Mika and Allen Kukutai

Karakia timatanga Rev. James Matamua

Apologies

Prior Leave Allen Kukutai

Declarations of Interest - Nil

Minutes of Meeting

Moved as true and correct Peter Goldsmith
Seconded Beverley Matamua

Deeana thanked the BOT members who helped with with MOE Intervention Report

Moved In Committee Minutes Rosalie Freeman
Seconded Peter Goldsmith

1. BOT Self Review

Presentation by: Maria Powell, Health and Safety, OED

Beverley thanked Maria for her thorough checking of EOTC forms, John reiterated that we can have confidence in these procedures, which protect the board, however reminded BOT that they don't prevent accidents from happening.

2. Principal's Report May- John Rohs

Meeting with staff this week to discuss lessons we have learned in first half of year, one thing that needs to be noted is that the improvements that we want to make and need to make in our school life are not going to be quick fixes. There are however already many areas of improvement in our school life.

Student Achievement (6)

John has been meeting with Level 1 teachers, there are three tables of information Y11, Y12 and Y13 attached to the report where you can see the number of students and percentage data showing that almost 20% of our students are nearing halfway. There is a good amount of Y12 students well on their way to achieving Level 2. Y13 table shows similar data. Biggest concentration is on Level 1 results, biggest factor for this is attendance, if they are in class and do the work they are most likely to get their credits.

STEM is going to be a very big area in our school. Cheryl Mitchell, HOD Science will be presenting to the BOT at the September meeting.

We are currently in talks with Fusion who are offering an internship opportunity for a group of our students. At this stage we have identified six students who if they do well at the end of the year there is a possibility that two or three may be offered an internship. There is only a small number of schools Fusion have made this offer to. Fusion will be working with Vai Tuhoe to establish credits for this.

Discussed data from Pasifika and Kapa Haka groups, we could possibly look at speaking and listening credits in Samoan and Tongan.

Following on from success last year tomorrow is the first of two business lunches that will be held during the year in the school restaurant.

Sport is going extremely well this year, our rugby and league teams are doing much better than previous years, John believes that this is due to Fabian Broughton our Sports-Co-ordinator.

John acknowledged Beverley and Rev James Matamua for their input into Samoan week.

John thanked BOT for their support.

Steve Waters sent through draft property plan for the next period

- W block demolition

- Kitchen in hall

- New boiler \$100K required in the next 12 months

- Hospitality, upgrade restaurant

- Carpark

- Roofing replacement

- Whanau logos etc around school

John Moved report be accepted

Seconded Beverley Matamu

Discussion around engagement of students, and the need to ensure that what we offer to the students is not only something that they are interested in but also something they need. We also need to look hard at areas where our students are doing exceptionally well and invest in these. For the school to grow we need to develop further areas of interest and that is what the Fusion programme is going to provide.

There is no question that sport is a very positive part of our school life.

Closer analysis required around attendance and non-achievement. Paul van Etten will be supplying data. It would also be interesting to view the same data from our feeder schools. We want to be prepared for our ERO visit.

During the last week of term all Kootuitui school Principals will be getting together to discuss Wolfe Fisher achievement data. John is currently meeting with four schools to discuss joining the COL - Cosgrove pulling out is very disappointing as it is our biggest primary school within the COL.

Rosalie Freeman left 7pm

3. **Roll Return June 2017 tabled**

4. **Report on Finance - John Rohs**

- School's audited financial statements year end 31 December 2016
- Finance Minutes 20 June 2017

John moved Finance Minutes be accepted

Seconded Peter Goldsmith

5. **General business**

- Application for funding - Four Winds Foundation for \$29,850.15
- Application for funding - Trillian Trust for \$29,850.15

Beverley Matamua moved that applications for funding are approved

Seconded Rev. James Matamua

- BOT contribution to staff Christmas lunch \$1000 - \$1600

Moved approved Deanna Howard-Afeaki

Seconded Jerome Mika

- Trip proposal Nartarsha Ikiua - Australia

Moved approval subject to meeting EOTC Aaron Davidson

Seconded Jerome Mika

6. **Strategic Goals**

- Student Achievement

7. **LSM report - Bruce Ritchie**

John's appraiser has been appointed for 2017 - Peter Gall

Excellent data being supplied by DPs Lisa Mortimer and Paul van Etten

Bruce would like to assist in preparation for ERO visit even if he is stepping down as our LSM.

Deeana Moved to extend meeting time by 15 minutes

Seconded Aaron Davidson

8. **Trips for Approval**

- 1st XV Rugby 9-10 June Papakura High School (approved via email)
- L2 OED 25-26 June Waitakere Ranges
- Taimana 23 Jul - 28 Jul Hillary Outdoors Tongariro (discussion)

Moved trips be approved Deeana Howard-Afeaki

Seconded Jerome Mika

9. **Correspondence**

- **Inward**
31-05-17 Ltr confirming PHS affiliated to Papakura Rugby League Club
- **Outward**

Moved that correspondence be accepted - Deana Howard-Afeaki
Seconded Jerome Mika

10. In Committee matters

Resolution to exclude the public

Section 48, Local Government Official Information and Meetings Act 1987

Moved that the exclusion of the public from this section of the proceedings of the meeting is necessary to enable the Board of Trustees to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.

Moved that we go In Committee Deana Howard-Afeaki
Seconded Jerome Mika

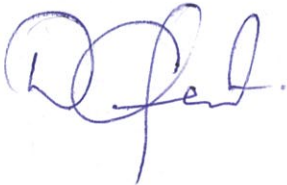
Deana Howard-Afeaki moved out of committee

Wednesday last week of term, Matariki night 5.30pm Maori Student Awards arranged by Kelly Peterson. BOT members who wish to come along on the night are warmly welcomed.

Karakia Rev James Matamua

Meeting closed 7.56pm

Next meeting 24 August 2017

A handwritten signature in blue ink, appearing to be 'D. Howard-Afeaki', written in a cursive style.