



**Papakura High School Seminar Room
BOT Meeting
5.30pm Thursday 26 October 2017
MINUTES**

Present John Rohs, Deeana Howard-Afeaki, Rosalie Freeman,
Eakalafi Taeiloa, Rev. James Matamua, Aaron Davidson,
Peter Goldsmith, Matua Allen Kukutai, Bruce Ritchie

Karakia timatanga Matua Allen Kukutai

Apologies

Prior Leave Daniel Newman, Beverley Matamua

Absent Jerome Mika

Welcome to Student Representative Eakalafi Taeiloa

Declarations of Interest Nil

Minutes of Meeting BOT Meeting and In Committee Meeting 24 August 2017 accepted as true and correct record.

Moved Rosalie Freeman
Seconded Deeana Howard-Afeaki

1. **BOT Self Review**
Presentation by: Cheryl Mitchell - STEM
2. **Principals Reports September & October** - John Rohs
 - Student Achievement / Credits to date
 - Roll Return September 2017

At November meeting John would like to make a decision around the creation of HOD Stem position for Cheryl Mitchell.

Discussion on data will be talked about at length at November meeting.

John expressed his gratification to the staff, more than half of them, who came in and worked some or part of week two of the holidays. John asked the BOT whether they would like to provide a morning tea as a thank you to them. Agreed.

John updated the BOT on discussions held with Bruce today and outlined draft of important priorities for our action plan. There are two key areas in terms of time line for the next term and 2018, coaching of a number of our middle leaders in terms of being better equipped in promoting to teaching in their department, second is major overhaul of our junior curriculum the major focus on producing a new junior curriculum that is relevant to their needs that connects to the world that they live in and that is 21st Century learning, related to our digital technology and also culturally connected. We will start this process with specialists from the Ministry who will begin with a stocktake of our junior curriculum, from this we will look at engaging specialists in areas of digital, culturally and in particular the integration of learning in the 21st century. This will enhance the educational outcome of our students.

We have had a lot of discussion about our identity and values and we need to connect this to student learning in school.

Part of the real change that we are seeing within our school is a feature that has become extremely significant and dominant in our school is our very large Kapa Haka group from 7am to late - this is one of the indicators of improvement in our school culture. This Saturday, at James Cook High School our Kapa Haka will perform at the regional competition that decides which Auckland schools qualify for the Kapa Haka in the following year.

COL Kahuiako - Even though Kelvin Road was reluctant to join in September, Heather Tanner from Kelvin Road School has now come on board. The eight principals have agreed that the most important arrangement is that we are a group of schools who are committed to working together, a collaborative approach for our Papakura schools and want to see a lift in the achievement of our young people. We have put the official joining aside but will rather meet monthly and look at three important areas; achievement challenges in an enquiry way - attendance, Maori boy achievement (identified as problem from Y1) and use of digital technology.

Student Council, Te Kaunihera-a-akonga - this has been a very exciting part of our new whanau structure, 10 student reps from each Whanau. This group meets every fortnight and one area they have been working on is looking at our school logo, moto, whakatoki. We are very aware that there is 60 years of heritage to respect but looking forward to the next 60 years in the life of our school and where is it going to take the young people of today.

Student achievement - Year 11 students. I have been meeting with Level 1 teachers every time they complete an assessment, data submitted is at last Friday. There are a number of staff who are still to complete their markbooks that will increase the numbers. Take a look at second box underneath percentages, you may know to qualify to Level 1 students must gain 80 credits, currently only 42% are half way, many will be completing external credits but that is a much smaller amount than other schools would be involved in. We focus on internal standards as there is more time and our students don't like the pressure of exams, we work with what works for our students. It is unlikely that those students under 40% will achieve their Level 1. We are still not doing well enough to drive our Year 11s to succeed. Our boys are almost 20% behind our girls, lastly with ethnicity we see that our Pacific Island students are doing very well compared to Maori and Pakeha students. At the November BOT meeting I will be able to give you a very clear picture of which Year 11 students will get their Level 1. Over the next 6 weeks I will be pushing extremely hard to ensure that these figures are raised.

John moved his report be accepted
Seconded Rosalie Freeman

Deeana Howard-Afeaki passed a motion to extend the meeting.
Seconded Rosalie Freeman

Aaron Davidson left the meeting.

3. Report on Finance September & October - Rosalie Freeman

Budgets have been started for 2018, Karey is meeting with HODs, draft budget should be ready for next meeting.

Should the BOT be putting money aside for STEM and COL? We need to be thinking about this.

Currently working on accounting package moving to Xero, Cloud based system.

There are also some notes on the Charitable Trust, we have now obtained our charitable trust status and we need to now start looking at what areas are priorities are for fund raising.

Rosalie moved Finance Reports for September and October be accepted

Seconded Deeana Howard-Afeaki

4. General business - Nil

5. Policy Review

- [2.2 BOT Code of Conduct](#)
- [2.3 BOT Process](#)

Deferred to November meeting

6. LSM report - Bruce Ritchie

Bruce presented his report. Will arrange an expert in School Trustee matters to come and speak to our BOT, perhaps a Thursday evening at 5.30pm would suit most people.

7. Trips for Approval (first three approved via email)

- Junior Girls Netball 1 Sep - 3 Sep - PHS
- Kahurangi ki Uta 16 Sep-17 Sep - PHS
- Kahurangi ki Uta 20 Oct - 23 Oct - PHS
- Kahurangi ki Uta 26 Oct - 28 Oct - PHS

Moved all trips accepted Peter Goldsmith
Seconded Matua Allen Kukutai

8. Correspondence Inward

- 11-09-17 Ltr from MOE re Reallocation of property to Rosehill School

Moved correspondence accepted Rosalie Freeman

Seconded

Rev. James Matamua

9. In Committee matters

Resolution to exclude the public

Section 48, Local Government Official Information and Meetings Act 1987

Moved that the exclusion of the public from this section of the proceedings of the meeting is necessary to enable the Board of Trustees to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.

Moved to In Committee

Deanna Howard-Afeaki

Seconded

Rosalie Freeman

Moved out of Committee

Deanna Howard-Afeaki

• **Outward**

Karakia whakamutunga Rev. James Matamua

Meeting Closed 7.51pm

Next Meeting 23 November 2017

Deeana Howard-Afeaki
Board Chair

Date