



**Papakura High School Seminar Room
BOT Meeting
5.45pm Thursday 22 March 2018
MINUTES**

Present Deena Howard-Afeaki, John Rohs, Jerome Mika, Aaron Davidson, Rosalie Freeman, Peter Goldsmith, Beverley Matamua, Eakalafi T, Matua Allen Kukutai. (Guests Paul van Etten DP and Chris France NZSTA) 8.00pm Daniel Newman

Karakia timatanga Matua Allen Kukutai

Apologies Rev. James Matamua

Prior Leave Nil

Election of BOT Chair 2018

John called for nominations, Rosalie Freeman nominated Deena Howard-Afeaki
Seconded Peter Goldsmith

Declarations of Interest Nil

Approved Minutes of Meeting 22 February 2018

Moved Rosalie Freeman
Seconded Jerome Mika

Approved Minutes of In Committee Meeting 22 February 2018

Moved Rosalie Freeman
Seconded Deena Howard-Afeaki

1. BOT Self Review

Presentation by: HOD English - Mark Lendrum
Specialist Classroom Teacher - Beverley Matamua

2. Principal's Reports - John Rohs

- Annual Report including Analysis of Variance of 2017 targets.
2017 was a year of enormous change, John acknowledged the BOT for the part they have played to enable him to do his job.

Analysis of Variance - our dilemma is participation v roll based, assurance given to the board that senior leaders are giving this an enormous focus.

John will ask Lisa to translate into a non Ministry format spreadsheet that will be easier to understand.

Junior curriculum is ongoing work in progress, we need to look at changing the Junior target and want to move back towards conversations with ERO whereby Papakura High School sets its own focus on junior assessment rather than being dictated to by Wolfe Fisher team. When our first data is returned John wants to look at overall Junior data and we will make the necessary adjustments based on where we expect our juniors will get to this year. We will continue with e-asTTle writing and maths, PAT reading tests and monitor closely what these results mean to our school.

We will be very focussed on our bottom group, making Individual education plans for each student who is at risk of not achieving and consolidate our good achievers. Our approach will be towards students rather than subjects, for example one student does exceptionally well in one subject and then doesn't achieve in another.

We have found our work with ERO this year has been exceptional.

We are seeing huge changes in the disposition of our juniors in their learning.

- March Report

Our numbers have increased, may be a little top heavy in the Junior school however by 2020 we will see a substantially bigger school if our Y9s continue to grow.

ERO interim feedback - vision for new position, high powered, super coach, pedagogical coach with two year contract. Unfortunately Wellington don't agree, suggest a two term contract.

Teachers' who have been visiting Papakura Intermediate report that students in classes appear very focussed on their learning. These teacher visits will continue throughout the year and give our staff an understanding of how they are learning at Intermediate.

Curriculum review for Juniors already underway and we have Ministry staff in on 5 April 2018 who will be working with our Middle Leaders.

200 whanau last night attended Po whakanga.

- 2018 Annual Achievement Targets

Level 1 target still quite conservative. Transient students have a huge impact on our results.

Moved that meeting time goes beyond 7.30pm
Seconded

Deeana Howard-Afeaki
Aaron Davidson

Moved report accepted
Seconded

John Rohs
Matua Allen Kukutau

- Roll Return 1 March 2018 - tabled and noted

3. Report on Finance - Rosalie Freeman

Draft accounts accepted to forward to auditors

Moved verbal report accepted Rosalie Freeman
Seconded Peter Goldsmith

4. General business

- *Approved via email* Application to Trillian Trust for \$170,000 for Fale (Copy Special Resolution dated 6 March 2018 and email approval attached)
- Bruce Ritchie

5. School charter - Annual Targets confirmation

6. Policy Reviews - *deferred to next meeting*

7. Trips for Approval

- Samoan Live-in (*Approved via email*)
- The Rising Foundation Taupo Camp 20-04-18 to 23-04-18

Moved accepted John Rohs
Seconded Eakalafi Taeiloa

8. Correspondence

- **Inward**

Letter from MOE re change in LSM

Disappointing that there has been no consultation with the BOT to understand why and how long we will have this LSM. Would like to have someone from MOE to come and sit down with us and explain. Do we get an opportunity to narrow down their scope? We would like the MOE to review the delegations in consultation with BOT and Principal given the critical milestones that have been reached since the LSM was appointed. There is change within the school that we believe supports the removal or reduction in the LSM role.

The Principal outlined his thoughts about the ongoing LSM role and following robust discussion around the continuation of an LSM, the board agreed to request an urgent meeting with the Ministry to discuss this matter.

Motion passed that BOT request an urgent discussion with the MOE to outline the consequences of the change of LSM as well as the consequences of that on the operation of the school.

Motion Daniel Newman
Seconded Rosalie Freeman

- **Outward**

Letter to Lisa Singe Activity Centre re ERO report

9. In Committee Matters

Resolution to exclude the public

Section 48, Local Government Official Information and Meetings Act 1987

Moved that the exclusion of the public from this section of the proceedings of the meeting is necessary to enable the Board of Trustees to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.

Moved to In Committee
Seconded

Rosalie Freeman
Deanna Howard-Afeaki

Karakia whakamutunga Matua Allen

Closed 8.36pm

BOT Chair
Deeana Howard-Afeaki

Date