



**Papakura High School Seminar Room
BOT Meeting
5.30pm Thursday 25 October 2018**

Present John Rohs; Deeanah Howard-Afeaki; Rosalie Freeman; Daniel Newman; Jerome Mika; Aaron Davidson; Beverley Matamua; Micah Savea

In Attendance Paul van Etten, Chris France, Sally Dalzell, Ian Marino-Tauhinu, Vaiarii Tuhoe, Jaclyn Lauaki

Karakia timatanga - Ian Marino-Tauhinu

Apologies

Prior Leave

Declarations of Interest Nil

Welcome to Micah Savea - new BOT Student Representative

Minutes of Meeting 27 September 2018

Moved that the minutes of last month's meeting be accepted: Aaron Davidson

Seconded: Rosalie Freeman

1. BOT Self Reviews

- a) Vai Tuhoe - Information Technology and Computing

[ICT Board Report](#)

Various challenges faced in the ICT department, including the lack of ICT at Years 10 and 11, and lack of literacy skills among some students.

Robotics requires strong numeracy skills, which, again, some students lack.

Among Year 9 students the variance in previous ICT experience at Primary School makes a big difference to competence levels within a cohort.

In order to keep students engaged, different approaches are necessary. Although cultural backgrounds and ideas are taken into account, some students prefer a different aspect.

I.e 3D printing, wakas and maraes, but also a bus from "fortnite".

At the higher levels, students are selecting ICT with insufficient previous knowledge.

- b) Jackie Lauaki - Social Sciences (catch up from June)

[SOS Board Report](#)

Department has developed over the past years. At one point there was a fear that the department would be discontinued. L1 Social Studies course was introduced with components of GEO and HIS as insufficient numbers for these individual courses. However, L1 GEO and HIS reintroduced.

Challenges faced in the dept. Results fluctuating widely. L2 and L3 results very poor in 2017 compared to 2016, especially in GEO, despite the Travel & Tourism part of the course being assigned to a separate teacher, and predicted to be poor again this year, so will be dropped in 2019. Instead L2 and L3 Social Studies courses will be created and offered combining elements of GEO and SOS.

Good SOS website which students and teachers can access and use.

The question was raised whether, in the light of the poor GEO results, it would be possible to collaborate with the Science dept. as there are areas of cross-over within the two subject areas.

The question was also raised whether it would be possible for the students to work on google docs instead of paper projects as it can be easier for tracking. A lot of work is done on-line, enabling teachers to track students progress. Some junior assignments are done on hard copies as the students stated a preference for some of their work to not be digital.

Sally Dalzell, LSM, commented on the fact that there are inconsistencies in the department presentations to the Board.

There could be a template used to ensure reports are the same. Also, Board should be given the presentation before the meeting to have time to study data.

SLT to develop a template for reporting to the Board, to ensure more consistency, as currently it is not clear to some HODs what the Board actually want.

Student Achievement to be first and foremost, then background info about dept secondary.

Template to be sent to Chris (France) and Board.

Workshop to discuss these presentations.

Reports should be concise so that more departments can present at each meeting, so not such a wide time frame.

Also means that there can be a follow up review (end Term 3/start of Term 4) on current status of student achievement.

Timeframe could be 1st presentation in March/April and then 2nd in September/October for tracking purposes.

2. [Proposed Trip to Tahiti - July 2020](#): Vai Tuhoe and Ian Marino-Tauhinu

For a small selected group of current Year 9, 10 & 11 students who will be in Years 11, 12 and 13 in 2020.

Proposed trip would be over the July holidays as Tahiti education system is based on the French/European system - school year starting in September, so plenty of opportunity for cultural experiences. Would like to start fundraising ASAP.

Board members to consider proposal.

Moved that the Board go to extra time: Whaea Dee

Seconded: Rosalie freeman

3. **Principal's Report - John Rohs**

[Principal's report](#)

John presented his report to the Board.

He spoke about the ERO visit - thanked the Board for taking the time to come to the final ERO meeting.

Critical that throughout 2019 sustained improvement in pedagogy and teaching of students takes place so that student achievement is raised, in order that PHS gets a published ERO report.

Attendance data was briefly explained. More to come in Paul's report.

Moved that the Principal's report be accepted: Jerome Mika

Seconded: Deanna Howard-Afeaki

3. **Student Engagement Report - T3 - Paul van Etten**

Paul presented his T3 report to the Board

[Student Engagement Report T3](#)

T3 attendance is up, highest T3 since 2009.

However, attendance over the whole year down - possibly a KAMAR glitch. Being investigated currently to see why.

Students being questioned as to why not attending. Teachers to follow up on non-attendance.

Data presented by school differs from that presented by MOE. MOE needs to be questioned as to where their data come from as both sets of data should be taken from same reporting system - KAMAR.

Moved that MOE is questioned by SLT re their data - **Rosalie Freeman**

Seconded: **Deanna Howard-Afeaki**

Moved that Paul's report be accepted. **Rosalie Freeman**

Seconded: **Deanna Howard-Afeaki**

4. **Report on Finance - Rosalie Freeman**

[Finance Report](#) from meeting held on 23 October 2018

Moved that the Finance report be accepted: **Rosalie Freeman**

Seconded: **Jerome Mika**

5. **General business**

- Workshop - to be scheduled. Asked around the room re timing. A vote was held and it was decided that Saturday 10 November from 9:30 am - 12:30 pm suits the majority of Board members.
Seminar Room at PHS
Workplan for next year is to be discussed.
Succession for next year, after Board elections.

6. **Trips for Approval**

- Trip to Tahiti - 2020 - EOTC form to be provided to the Board for next meeting.
- Te Aoatea (Alt. Ed. provider) - Subject to funds coming from dept. Budget to cover deficit, trip is approved.

Moved that Alt Ed trip is approved: Rosalie Freeman

Seconded: Jerome Mika

8. Correspondence

• Inward

1. Papakura High School - School Leaver Achievement and Destination Profile 2016
2. AT - Authority to operate 40km/h speed signs
3. Letter from PPTA re PUM 7 November 2018
4. Letter from Crowe Horwath re Financial Audit
5. Letter from Daniel Newman (resigning from BOT)

Daniel explained his position and the reason for his resignation. Time constraints dictate that he needs to give up some roles, as unable to fulfil his role on the Board in the way he would like.

Dee expressed her thanks for Daniel's support and help. Jerome also expressed his thanks for all the work Daniel has done for the Board.

Beverley expressed her recognition of all the work done by Daniel.

Daniel's resignation was accepted.

9. In Committee Matters

Resolution to exclude the public

Section 48, Local Government Official Information and Meetings Act 1987

Moved that the exclusion of the public from this section of the proceedings of the meeting is necessary to enable the Board of Trustees to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.

Moved to move in committee: **John Rohs**

Seconded: **Deanna Howard-Afeaki**

- Student behaviour management committee report

Moved to move out of Committee

Seconded

Deeana Howard-Afeaki

Rosalie Freeman

Chris France returned to the meeting

Karakia whakamutunga Whaea Dee

Meeting ended at 8:15pm

Signature:  Date: 21/11/18

Deeana Howard-Afeaki
BOT Chair