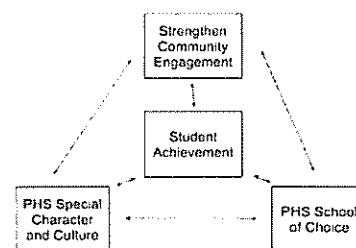




Papakura High School Seminar Room
BOT Meeting
Thursday 27 June 2019
Minutes

Strategic Goals 2017 - 2019



Karakia timatanga

Matua Allan Kukutai

1. Administration

1.1 Election of BOT Chair and Deputy Chair

Nominations for BOT Chair

Deeana Howard-Afeaki

Nominated Rosalie Freeman, seconded Beverley Matamua

Enosa Auva'a

Nominated Moana Ratahi, seconded Nane Lockington

Both candidates spoke to the room.

Deeana Howard-Afeaki 5 votes

Enosa Auva'a 3 votes

Deeana Howard-Afeaki is elected Board Chair

Nominations for Deputy Chair

Rosalie Freeman

Nominated Deeana Howard-Afeaki, seconded Moana Ratahi

Enosa Auva'a

Nominated Beverley Matamua, seconded Nane Lockington

Rosalie Freeman - 5 votes

Enosa Auva'a - 3 votes

Rosalie Freeman is elected Deputy Chair.

1.2 Present Rosalie Freeman, Deeana Howard-Afeaki, Elijah Olano, Beverley Matamua, Allan Kukutai, Nane Lockington, Moana Ratahi, Enosa Auva'a, Sally Dalzell, Chris France, John Rohs, Paul van Etten.

1.3 Apologies NIL

1.4 Prior Leave Application for July meeting - Nane Lockington

1.5 Declarations of Interest NIL

2. Strategic Discussions

2.1 Student Achievement *(as per workplan)*

John spoke to the student achievement levels. Data presented on percentage of credits achieved as at 16 June. Still significant numbers below where we want them to be, but staff are working with their students to help them to get their credits before the end of the term.

Target is 50+ credits achieved at NCEA Level 1 by the end of Term 2. For some of the Arts and Music courses, this may not be achievable as these credits are gained throughout the year through Music performances and Art folio boards. A target number of credits each term is a new focus this year, and the conversations are growing amongst staff and students about the work requirements throughout the year. Students are to be entered in externals this year, after a number of years of deficit thinking about achievement in externals exams. We are determined that achievement levels will be higher this year.

There are differing academic levels within the Year 11 cohort. Some students are very disengaged and have very low attendance and achievement. Another group have low literacy and numeracy but will gain Level 1 during Term 1 or 2 of the following year.

2.2 Strategic Goal Focus (*as per workplan*)

2.3 Exploration of special issue or project - co-option of BOT members.

To be deferred until the July meeting.

Break for kai.

3. Monitoring

3.1 Principal's Report

John spoke to his report. He explained that he works on it up to the last minute so that it is as up-to-date as possible for the meeting. This means that the version printed on the day may be slightly different to the online version seen or printed a day or so earlier.

Our Kahui Ako leader has been selected - a process that has taken two years. It is Heather Tanner Principal of Kelvin Road School. Kahui Ako participating schools are: Red Hill School, Edmund Hillary School, Kelvin Road School, Papakura Intermediate, Kereru Park Campus and PHS. This is an exciting development, as the Kahui Ako has the potential to be a major game changer for our students.

Each Kahui Ako (Community of Learning) will appoint its own expert to work with them to help develop their achievement goal/s. Some members of staff will be able to apply to work in Kahui Ako in an area of expertise. To start off, the six schools involved will be visiting each other's school over a two day period at the end of July.

The acknowledgment of our rangatahi at the matariki celebrations and awards yesterday evening was vitally important and represents a large step forward in recognising achievement of Maori students as Maori. We had most of the students receiving awards attend with their whanau.

At the end of Term 3 there will be a similar event to recognise Pasifika achievement.

Subject report evening - attendance rate was again 42%. This may appear to be low, but we are growing the number of whanau who attend on a continuing basis.

Woolf Fisher preliminary data was provided to the board earlier in the year, and further mid year testing is happening now.. Previously students have refused to take part in the tests, but this years focus on capturing every student has been very successful.

3.2 Papakura Moving Forward Presentation

Power point presentation

In 2016 (John's first year as Principal) the New Zealand Herald followed John and three students for more or less a full year, both at school and at home. At that time students were despondent and rumours were rife that the school was closing.

One third of Year 9 students come to us from Papakura Intermediate, the remaining two thirds come from many other schools, both local and from further afield.

What was needed was Continuous transformation for change.

The first part of the Papakura Moving Forward plan was to make changes to the organisation within the school, and the second part was about the teaching and learning and has seen the development of a special pedagogy in the school.

The new school whanau system was developed, with Kaitohutohu (tutors) , Kaiarahi (whanau leaders) and Tumuaki tuarua (deputy principals). Cultural change, from four houses to three whanau.

Te Kaunihera-a-Akonga (student council) was set up with 10 student representatives from each of the whanau, two students from each Year level, to capture the voice of the students and develop their sense of ownership and belonging. Amongst other things, Te Kaunihera has helped develop the new school logo, values and whanau structure.

Te Tohu Rangatira is the Year 10 graduation programme, preparing them for NCEA. They gain points throughout the year towards their tohu. 'Going for Gold' is starting to become a thing for our Year 10s. It is about lifting the aspirations of our students and their self belief.

In 2018 staff worked on putting together a framework for the new pedagogy. The six pou (pillars) for learning are Adaptive Pedagogy, Assessment for Learning, Literacy, High Expectations, Dispositions for Learning and Culturally Responsive Teaching. Staff professional development is targeting these pou. Last year the focus was culturally responsible teaching. This year it is Literacy and High Expectations.

Many of our students have major obstacles in their personal lives to overcome in order to achieve academic success at school.

3.3 LSM Report

Sally explained her role here at school. She was appointed by the MOE but is employed by the school. Sally spoke to her flow diagram explaining the boards role of governance and how that fits within the operation of the school.

She told the board that she reports to the MOE on a monthly basis, and gives six monthly full reports.

Progress against Recovery Plan.

Sally spoke to her turnaround report. She explained progress to date. She told the board about student achievement and reporting to the board, and changes that have been made in this reporting.

Sally then explained Alison Taylor's role here - as a seconded additional DP in a fixed term position, assisting with building the capabilities of HODs and SLT.

ERO report

Sally then spoke to the board about the latest ERO evaluation report.

ERO highlighted the many positive changes that have been made within the school, tempered with a concern that these might not be sustainable.

It was noted that there are staffing challenges, affecting not only this school, but schools generally. These issues cannot be resolved by the school alone, but need to be addressed widely. Other areas to continue developing were also highlighted.

ERO will be back in the school next term for three days, when hopefully a public report will be published.

There is as yet no indication when the LSM intervention might end, but the MOE is known to be risk averse so the intervention is unlikely to end in the near future, until ERO and the MOE can be assured that all positive change is sustainable.

It was suggested that some of the positive comments from the ERO evaluation document be presented to the community. The document is not a public report, but it contains some very positive comments.

3.4 Finance

3.4a Minutes from the Finance Committee Meeting held Tuesday 25 June

Rosalie spoke to the board about the last meeting, which was attended by Enosa and Nane as well as Rosalie and Deeana.

New school van proposal.

Previously the school has owned two vans. However, the old van has failed its Warrant of Fitness and will need a lot of money spent on it. Karee and Keith have looked into leasing or purchasing a new van, the same as the old van. Needs to be automatic as many young staff can not drive manual vehicles.

The terms of leasing seem to be favourable, the annual cost includes servicing, repairs etc.

Moved that a new LDV van is to be leased through Driveline Leasing. Rosalie Freeman

Seconded John Rohs

3.4b KPI 31 May 2019 (Key Performance Indicators to 31 May 2019 - Finance Committee)

Moved that the Finance Committee minutes and report be received Rosalie Freeman

Seconded John Rohs

4. Policy Review

Two policies are still to be reviewed, Treaty of Waitangi and Curriculum

These policies were linked and refer to each other. Work is underway to review the curriculum policy and to create a new Treaty of Waitangi policy that is not simply curriculum focussed.

The one last remaining area of the Board Assurance Statements also needs to be completed - Asset Protection. Rosalie to convene a group to do this before the holidays.

5. Special Resolution

Motion to appoint Dianne Corban as Acting Principal on 29 and 30 July when SLT are out of school visiting Kahui Ako schools

Moved Deeana Howard-Afeaki

Seconded Beverley Matamua

6. Administration

6.1 Confirmation of minutes from previous meeting

Moved to accept the Minutes of the previous meeting Rosalie Freeman

Seconded Deeana Howard-Afeaki

6.2 Correspondence

Inward

Invitation to Trustees to the Arts Festival 2019 Tues - Thursday 2 - 4 July

Please let Karyn Chapman know if you will be attending.

Invitation to Trustees to Whare and Wharekai blessing and dedication Monday 1 July 7am

Please let Deeana Howard-Afeaki know if you will be attending for catering purposes.

Outward

Letter to Grant Ueese in response to his request for study support

6.3 Trips for Approval

The Rising Foundation 8 - 11 July Devonport Navy Base

The Rising Foundation - 8 - 11 July Kokako Lodge Hunua

Te Aoatea - Whaka papa Ski Field

Charlie to be asked to provide additional information re budget.

Moved approval of Rising Foundation trips Deeana Howard-Afeaki

Seconded Beverley Matumua

Moved to extend meeting by 10 minutes

Moved Enosa Auva'a

Seconded Deeana Howard-Afeaki

- a) Zech Soakai - request for leave to attend the Festival of Pacific Art in Hawaii as Pasifika Youth Ambassador: 7 - 24 June 2020.

John recommends that the board support his application. He is a valued member of our pasifika community, and he will be bringing back knowledge and experiences that will benefit the school and students. Beverley also supports his application.

Moved that his application for leave be approved. John Rohs

Seconded Beverley Matamua

Motion to move into committee

Moved Deeana Howard-Afeaki

Seconded Rosalie Freeman

Chris France and Paul van Etten left the meeting.

Sally Delzell and Matua Allen Kukutai remained.

Moved out of committee

Moved Rosalie Freeman

Seconded Deeana Howard-Afeaki

7. Meeting Closure

7.1 Comments on meeting procedures and outcomes

Request from some board members who would like hard copies of all materials to be presented at the meeting prepared 2 days prior to the meeting.

7.2 Preparation for next meeting

Suggested we create an Action List for the board to keep track of what needs to be completed before the next meeting.

Karakia whakamutunga

Matua Allen

Signed: 
Deeana Howard-Afeaki

Date: 25 July 2019