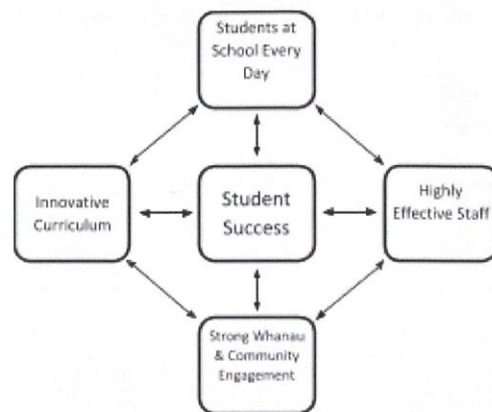




Papakura High School Seminar Room
BOT Meeting
Thursday 25 June 2020
MINUTES



Karakia timatanga Enosa Auva'a

1. Administration

1.1 Present Deeana Howard-Afeaki, Nane Lockington, Kim Hassan, Beverley Matamua, Logan Lepua, Enosa Auva'a, Kelly Teariki, Paul van Etten, Sally Dalzell, Murray Tume

1.2 Apologies Kamine Te Rongomau, Chris France, Moana Ratahi will be slightly late.

1.3 Prior Leave Rosalie Freeman

1.4 Declarations of Interest Nane Lockington, employed by Kootuitui, Enosa Auva'a, Chairman of the BOT for Papakura Intermediate

1.5 Confirmation of Minutes of previous meeting

Moved to be taken as a true and accurate record: Enosa Auva'a
Matamua

Seconded: Beverley

1.6 Matters Arising

Motion that members of SLT be given speaking rights

Moved: Enosa

Seconded: Nane

2. Leigh Auton and Angela Gattung - Kootuitui Trust

(Leigh has had to put in his apologies and so this agenda item has had to be postponed)

2.1. Kootuitui Trust report

Kootuitui ki Papakura Annual report 2018 (pdf in folder) and

Kootuitui ki Papakura Annual report 2019 (pdf in folder) (background information for BOT not discussion items)

Nane gave a brief summary of the work that Kootuitui carry out. The education steam is involved in technical support of online learning for students, parents and teachers.

Health stream to do with student health, a doctor comes into school once a week (Thursdays).

Finance stream, educating whānau together with Westpac - Money Skills seminars

Warm Dry Healthy Homes, workshops and helping whānau winter-proof their homes.

Nane is involved with education, going into primary schools and running robotics courses.

Our school Youth Worker is also fully financed by Kootuitui.

Kootuitui offers the school a lot in the way of support.

Beverley to gather information around desired outcomes for students. To report to board next month.

Continuous transformation for student success

3. Strategic Discussions

3.1 Student Achievement

[NCEA Achievement Statistics](#)

[Term 2 2020 e-asstle reading and mathematics](#)

Lisa has done a huge amount of work to produce evidence of our students achievement up to the end of this term.

The Covid-19 lockdown caused a massive disruption to students' education and getting back into school and learning has taken a number of weeks.

However, despite this interruption, our NCEA results are much better than expected. Results are better than last years.

The Year 10 Te Tohu Rangatira programme has proven hugely beneficial to setting up the Year 11 students for NCEA. It has greatly helped the Year 11 students to overcome the hurdle of the lockdown.

However, we still have quite a number of students within the low achievement range.

Those students who were unable to graduate from the Year 10 programme last year have been enrolled in the Services Academy, which has proven hugely beneficial to them along with a few students who are new to our school.

We are offering a supervised holiday study programme so that students have a warm, dry, quiet place to come and study. This will run every weekday during both weeks of the school holidays, as well as the next school holiday break.

There is still a way to go with the Level 1 results but we are on track.

At Level 2 there is a large gap from Level 1 in terms of the standard of work required. We are still a little behind where we would like to be and should be at this time.

We have only a small cohort of students in Year 13. 5 years ago we had only a very small number of students enrolling at Year 9, approximately 100, of whom around 50% are no longer at school. This makes gaining an oversight of results difficult.

This year our Year 9 cohort makes up 30% of the school roll, so a much larger cohort. It will be very interesting to see how this cohort compare when they are in Year 13 in four years time.

A question was raised as to whether we need to review our target of raising achievement to 64% pass rate at Level 1. Are the targets set still realistic?

We have reviewed our targets but NZQA have created a scheme whereby students can gain Learning Recognition credits for this year only. For every 5 credits gained, they will get one extra LR credit, up to a maximum of 10 credits, meaning that students will need 70 credits to gain the additional 10 LR credits to achieve Level 1.

At Levels 2 and 3 students can gain a maximum of 8 LR Credits. This means they need to achieve 52 credits to gain these Levels.

Towards the end of next term, we should be able to gain a picture of how we are tracking with their achievement.

Moana arrived at 6pm

Continuous transformation for student success

The statement was made that our Year 11 students are better prepared to learn because of the start up of the Year 10 Te Tohu Rangatira programme. The Services Academy was created to help the lower achieving students who did not graduate from the Te Tohu Rangatira programme.

Beverley mentioned that the Covid-19 lockdown and the cancellation of the Polyfest meant that the moderation of standards around this event was interrupted. We are now catching up on this moderation and so by the end of next month we will have more students with more credits. This is true of all the Pacific groups and the kapa haka students.

Last year our NCEA results were equal to the National achievement across decile 1 - 3 schools. At the start of this year we would have been in an even better position but the lockdown has hindered this progress.

The Junior e-asstle data shows that a number of students are well below where they should be. It is critical that we employ a number of very good primary trained teachers to help with the achievement of these low level year 9 students.

Each curriculum level has 3 levels, Basic, Proficient and Advanced. Students coming into High School should be at least at Level 3. A large number of our students are at Level 2B or below. Students going into Year 10 should be at Level 4P or above.

All schools within the Kahui Ako are working together to raise students' achievement levels. Reading is very important as without a very strong vocabulary students cannot unlock their learning at senior levels.

For students to be able to succeed at NCEA, they must reach Level 5 upon entry into Year 11. However, we have had students at Level 3 on entry in Year 11 achieve NCEA Level 1.

The Junior data is a reflection of how the students performed on the day. It is only a snapshot of their abilities.

The point was raised that students enrol from several different schools around the area and their achievement at Primary School has a great influence on their achievement here. However, our students come to us from over 30 different schools, but by the time students are in Year 11, the responsibility for their achievement in NCEA is firmly on the High School. Many students coming into Year 9 are at Level 2B, which is the target for Year 4 (9 yr old) students.

Primary Schools are becoming aware of the level of their students' achievement when they come to us. Within the Kahui Ako, all data is shared so that all schools can work together to improve.

Another factor is transience. Some students change schools several times a term. On top of the change of location and schools, some students also have a change in caregiver, which also increases the disjoint, leading to poor achievement.

The suggestion was made that the Boards of all the Kahui Ako schools should get together to discuss this matter.

15 minute break.

4. Monitoring

4.1 [Principal's Report](#)

The question was raised as to the date of the Pasifika Awards night. There has been discussion as to whether large events can take place, but it is felt that it is very important to celebrate our students' achievement so both Matariki and the Pasifika Awards nights will go ahead, although on a smaller scale than we would have liked.

Numbers of whānau attending the Senior Report Conferences were very much lower than we would have liked. It was very difficult to get caregivers to make appointments to come into school, possibly as a result of the covid-19 lockdown. Over 100 bookings were made where families didn't show up. It is also possible that the poor weather played a part.

We will go ahead with the Junior subject conferences next term, on Thursday 6 August, and hope that numbers of caregivers and whānau booking appointments and attending will be higher.

The main achievement last year was the formation of the year 10 Te Tohu Rangatira programme, but the main achievement for this year is the formation of the Services Academy. With Eparaima Paratene, we have a young man who has done a fantastic job of working and engaging with these students.

Attendance rates have increased since the lockdown. In week 5 of this term we were in lockdown, in week 6 students partly returned to school and in week 7 we were back fully operational.

The review of Pedagogy is ongoing and will continue for the remainder of the year. It may be completed by mid November.

A survey of staff has demonstrated that there is a requirement for more support around student behaviour. There are a number of junior classes that are receiving additional support from kaiārahi.

[Email report from ERO](#)

John, Sally and Murray were interviewed by different people from ERO on separate occasions.

4.2 Finance

Finance meeting has been scheduled for next week.

4.3 Health & Safety

4.3.1 [H & S Report](#)

4.4. Property

4.4.1 [School Property Development](#)

A Property sub-committee will be created. Kim Hassan, Kamine Te Rongomau, Enosa Auva'a and Beverley Matamua will be on the committee as board representatives. They will then report to the board.

5. Administration

5.1 Correspondence

5.1.1 Letters from Papakura Intermediate BOT and Rosehill Intermediate BOT re proposed enrolment schemes. (scanned copy in meeting folder).

5.2 Trips for Approval

5.2.1 2/3 PESL - Overnight Trip to Edmund Hillary Outdoor Centre (postponed from May)
(Scanned copy of Trip form in meeting folder)

Discussion around the nature of the camp as it is high risk. The camp is very well run by highly professional staff from the camp. All equipment is provided so students are correctly outfitted. The benefits of this trip are huge for our students. Our students should be able to experience EOTC of this nature.

Motion to approve the proposed EOTC camp.

Moved: Enosa Auva'a

Seconded: Beverley Matamua

Resolution to exclude the public

Section 48, Local Government Official Information and Meetings Act 1987

Moved that the exclusion of the public from this section of the proceedings of the meeting is necessary to enable the Board of Trustees to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.

Motion to move in committee.

Moved: Murray Tume

John Rohs, Kelly Teariki and Paul van Etten left the meeting.

7. In committee:

Moved that the Board go 'Out of Committee'

Moved: Murray Tume

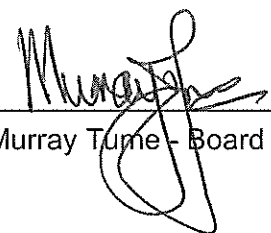
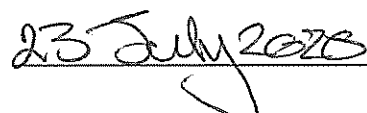
8. Meeting Closure

8.1 Comments on meeting procedures and outcomes

8.2 Preparation for next meeting

Karakia whakamutunga Enosa Auva'a

Meeting closed at 8.55pm.

Signed:  Date: 
Murray Tume - Board Chair