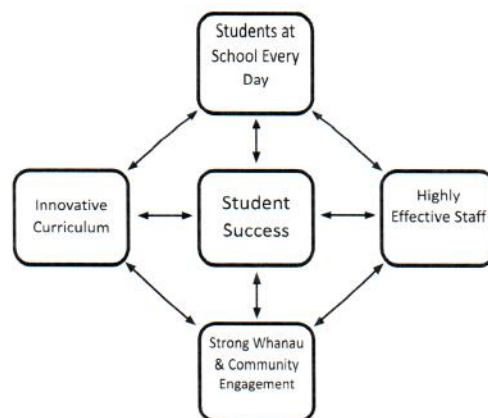




**Papakura High School Seminar Room
BOT Meeting
Thursday 26 May 2022
Minutes**



Karakia timatanga

He honore, he maungarongo ki runga i te mata o te whenua
Arohaina ngā teina me ngā tuakana i runga rawa
E te Atua, manaakitia mātou i roto i tēnei kura
Ko koe to mātou Kaiwhakaora
Amine

Welcome

Name: Mercy Laufale

New Student BOT Representative

Murray welcomed Mercy to the board, and greeted the numerous members of the public who were present at the meeting.

1. Administration

5:35pm

1.1 Present: Simon Craggs, Murray Tume, Mercy Laufale, Beverley Matamua, Nane Lockington, Rosalie Freeman, Enosa Auva'a (online), Tukahia Ngataki (online), Matua Allen Kukutai

1.2 Apologies

1.3 Prior Leave

1.4 Speaking rights to guests

Speaking rights were requested and discussed, but as there was no prior information given to the board that the guests would be attending the meeting, this was not granted.

The board meeting was suspended and a Whānau hui was opened.

5:40pm

The guests departed the meeting and after a short break, the board meeting resumed 5:55pm

1.5 Declarations of Interest Nil

1.6 Confirmation of [Minutes of the previous meeting](#)

1.6.1 Motion to approve the minutes of the previous meeting as a true and accurate reflection of the meeting.

Moved: Simon Craggs

Seconded: Murray Tume

1.7 Matters Arising

Continuous transformation for student success

1.8 Correspondence

1.8.1 [Letter from MOE thanking Kura](#)

1.8.2 [Letter from NZEI](#)

1.8.3 [NZSTA Elections Update](#)

1.9 Trips for approval

1.9.1 [Outward Bound 2 - 22 August 2022](#)

1.9.2 [DROT 2 - 7 Oct 2022](#)

1.9.3 [Project K Tongariro Trip 30/6 - 7/7/2022](#)

1.9.4 [RYPEN Camp 22 - 24 July](#)

1.9.5 [2/3 PESL Camp Adair 8 - 10/6/2022](#)

1.9.6 [2/3 PESL Hillary Outdoors Tongariro 19 - 24/6/2022](#)

Motion to approve the Outward Bound trip

Moved: Rosalie

Seconded: Simon

Motion to approve the Decision Reach Out Trust (DROT) trip

Moved: Rosalie

Seconded: Beverley

Motion to approve the Project K Tongariro trip

Moved: Beverley

Seconded: Rosalie

Motion to approve the RYPEN Camp

Moved: Rosalie

Seconded: Nane

Motion to approve the 2/3 PESL Camp Adair trip

Moved: Enosa

Seconded: Beverley

Motion to approve the 2/3 PESL Hillary Outdoors, Tongariro trip.

Moved: Nane

Seconded: Rosalie

2.Strategic Goals Focus (from GP5.1 Triennial review Process) 6.00pm

2.1 Progress on Strategic Plan through Principal Report

3. Raising Student Achievement (from GP5.1) 6:05pm

3.1 [Student engagement report - Term 1 2022](#)

Points to note: Low attendance due to covid, still recovering from that.

A large increase in the number of fights between students, particularly female students. Due to the covid restrictions a number of our whanau events were not able to happen, such as whanau time, assemblies etc which has led to students not bonding in the usual way.

Now that these events are now able to go ahead, we are hopeful that this will improve.

Attendance picking up, but still lower than this time of year last year.

3.3 [NCEA Term 1 Achievement](#)

3.4 Questions

What is being done to support higher levels of attendance?

Low attendance rates have led to lower achievement. Plans are being made for a holiday programme to get students back on track with their achievement.

A large number of students have been referred to attendance services.

3.5 [Review of Careers & Pathways at PHS](#)

Low vocation achievement of students currently. The department will now be more closely overseen by a member of SLT.

The review is addressed to the board and permission was sought to now share the findings of the review with the Careers and Transition department staff and for the recommendations to start to be implemented.

Motion to share the document with the staff involved and move forward with the actions.

Moved: Nane Lockington

Seconded: Beverley Matamua

3.7 Services Academy

3.7.1 [Services Academy - 2021 Report](#)

3.7.2 [Services Academy - Term 1 2022](#)

3.8 Discussion

Students in the programme are starting to settle after being very unsettled last term.

The students in the programme will achieve more NCEA credits with the new programme than they did in previous years.

Students are not involved in mainstream classes, they have their own programme, partially offsite, and when onsite, in their own space with their own staff.

The question was asked as to how students see the Services Academy.

From a student perspective, there is a division there as the students have history in the school, behaviourally as well as academically.

The school should aim to have the Services Academy seen as a part of the school, and not separate from it.

4. Policy Review (from GP5.1)

6:20pm

4.1 [N1.1 Curriculum Delivery Policy](#)

Accepted as fit for purpose.

4.2 [N1.2 Te Tiriti o Waitangi Policy](#)

Tukahia will review the Policy and will make suggestions to the board.

5. Compliance Reporting

6:40pm

5.1 Finance

5.1.1 [Finance Committee Meeting Minutes](#)

5.1.2 [KPI](#)

5.1.3 [Draft Annual Accounts](#)

Motion to approve the draft annual accounts

There is a larger surplus than expected which Karee will clarify in a report for the Finance committee/board.

Motion to approve that the signed off annual accounts are sent to the MOE

Moved: Enosa Auva'a

Seconded: Rosalie Freeman

5.1.4 [Mercury Energy proposal](#)

Motion to approve the Mercury Energy contract for three years

Moved: Rosalie Freeman

Seconded: Enosa Auva'a

5.1.5 Staff appointment and induction process. [PRT programme](#).

To be added to the June meeting agenda.

Break 6:15pm

Meeting recommenced 6:30pm

Mercy was introduced to those board members that she didn't yet know.

6. In committee

Resolution to exclude the public

Section 48, Local Government Official Information and Meetings Act 1987

Moved that the exclusion of the public from this section of the proceedings of the meeting is necessary to enable the Board of Trustees to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.

Motion to move in committee

Moved: Murray Tume

Seconded: Simon Craggs

Motion to move out of committee

Moved: Nane Lockington

Seconded: Rosalie Freeman

7. Meeting Closure

8:20pm

7.1 Comments on meeting procedures and outcomes

7.2 Preparation for next meeting

Karakia whakamutunga

Kia tau, kia tatou kātoa.

Te atawhai o tō tātou ariki, a Ihu Karaiti,

Me te aroha o te Atua,

Me te whiwhingatahitanga ki te wairua tapū

Ake, ake, ake,

Amine

Motion to move the next board meeting to June 30 2022

Moved: Nane Lockington

Seconded: Rosalie Freeman

Meeting Closed: 8:30pm

Next Meeting: Thursday 30 June 2022

Signed:



Date:

