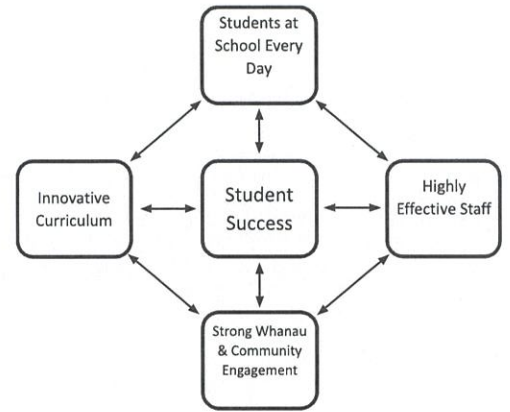




Papakura High School Seminar Room
BOT Meeting
14 December 2022
Minutes



Karakia timatanga

He honore, he maungarongo ki runga i te mata o te whenua
Arohaina ngā teina me ngā tuakana i runga rawa
E te Atua, manaakitia mātou i roto i tēnei kura
Ko koe to mātou Kaiwhakaora
Amine

1. Administration

5:35pm

- 1.1 Present Michelle, Ivy, Melanie, Jacqui Nane, Tony
- 1.2 Apologies Bev
- 1.3 Prior Leave: KSR, CRG
- 1.4 Speaking rights to guests
- 1.5 Declarations of Interest
- 1.6 Confirmation of [Minutes of the previous meeting](#)

Motion to approve the minutes as a true and accurate record of the previous meeting

Query - is Akongoue spelt correctly?

Moved: Michelle Proctor

Seconded: Melanie Etana

- 1.7 Matters Arising
- 1.8 Correspondence
- 1.9 Trips for approval

Board are happy to approve the Kaitiaki trip. We would like to see the addition of a Covid plan - e.g. making RATs (Papakura Marae can supply these if required) available for self testing prior to the trip and if symptoms present during the event, test and ensure safe isolation can occur. In addition if there is a continuity plan for staff attending if they are the ones who test positive.

2. Strategic Goals Focus

5:45pm

- 2.1 [Draft Strategic Plan](#)
- 2.2 Discussion

Continuous transformation for student success

Discussed appropriateness of the values. Discussed student targets - wonder if increase in attendance rates by 10% should be in the operational documents that sit underneath this strategic plan. Note that some of the words use macrons and others the double vowel - what is the protocol here?

Board members would like further time to look at the document and will look further at stakeholder engagement at the next meeting in February.

3. Compliance Reporting

6:00pm

3.1 Property Report

3.2 Questions

3.3 Motion to approve the Property report

3.4 [Health & Safety Report](#)

Board queried if the arborist who attended the tree which fell has also re-checked other trees on site to ensure other trees on the site are safe. Another query from the Board is if there is a force majeure clause in operation in relation to insurance of any events such as this.

Board queried how many times the fire alarm has been activated for no identifiable reason - does the school plan to further follow this up.

3.5 Finance

3.5.1 Draft budget

3.5.2 [CRG - credit card statement](#)

3.5.3 [KSR - credit card statement](#)

Board reviewed credit card statements and noted there was no context for the purchases made which makes it difficult to interpret. A brief comment could be of value.

4. In Committee Meeting ([Agenda](#))

Resolution to exclude the public

Section 48, Local Government Official Information and Meetings Act 1987

Moved that the exclusion of the public from this section of the proceedings of the meeting is necessary to enable the Board of Trustees to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.

Motion to move in committee

Moved: Michelle Seconded: Tony

5. Meeting Closure

6:15pm

5.1 Comments on meeting procedures and outcomes

5.2 Preparation for next meeting

Karakia whakamutunga

Kia tau, kia tatou kātoa.

Te atawhai o tō tātou ariki, a Ihu Karaiti,

Me te aroha o te Atua,

Me te whiwhingatahitanga ki te wairua tapū

Ake, ake, ake,

Amine

Meeting Closed:

Signed:  Date: 23/2/23

BOT Chair