

# ICT Responsible Use Agreement

## Introduction

Papakura High School believes in a Digital Citizenship model for supporting safe and responsible use of digital technologies and the internet in teaching and learning. An important part of this is that we are able to show others what that responsible use looks like while we are using technology in our learning.

We think a good digital citizen is someone who:

1. will maintain security of my login and passwords
2. will be a confident and capable user of ICT
3. will use ICT for learning as well as other activities
4. will think carefully about whether the information I see online is true
5. will be literate in the language, symbols, and texts of digital technologies
6. will be aware of ICT challenges and can manage them effectively
7. will always use ICT to communicate with others in positive and meaningful ways
8. will be honest and fair in all of my actions and refrain from inappropriate use of ICT
9. will always respect people's privacy and freedom of speech in a digital world
10. will help others to become a better digital citizen

We know this is important for us all. All students, staff and volunteers working at the school agree to use the internet and other technologies in a safe and responsible way by following the rules laid out in our Responsible Use Agreement.

If someone cannot agree to act responsibly, or the things that they do mean that other people are being harmed, then we might stop them from using the internet or other technology at school. Should the matter continue, or become more serious in nature, this may be dealt with through school disciplinary proceedings or referred to the Police for further action.

## Student Declaration

I understand that these guidelines for responsible use are to be followed when using any technology whilst at school or on any school activity. I am aware that this may include the use of a device that the school does not own.

I understand that if I breach this responsible use agreement, I may lose access to school ICT services including the use of the internet, on school owned devices, or any personally owned device used at school.

## Home Internet and Device

Do you have reliable broadband/wireless internet at home?      Yes    No    (Please circle one)

Do you have unlimited data at home?      Yes    No    (Please circle one)

If Yes, who is your provider? \_\_\_\_\_

If No, would you be interested in a Ministry of Education scheme to provide internet to homes? Yes/No

Does your child have a device that he/she can use at home?      Yes    No    (Please circle one)

If yes:      Chromebook      Laptop      Computer      Other      (Please circle all applicable)

## Parent Declaration

I understand that Papakura High School is supporting students as they learn the skills required to become successful digital citizens. Papakura High School defines a good digital citizen as someone who:

1. maintains security of their login and passwords
2. is a confident and capable user of ICT
3. use ICT for learning as well as other activities (cultural, social and economic)
4. think carefully about whether the information they see online is true
5. is literate in the language, symbols, and texts of digital technologies
6. will be aware of ICT challenges and can manage them effectively
7. always uses ICT to relate to others in positive and meaningful ways
8. Is honest and fair in all of my actions and refrain from inappropriate use of ICT
9. always respect people's privacy and freedom of speech in a digital world
10. helps others to become a better digital citizen

I understand that Papakura High School has a policy and associated procedures which outlines the school's digital citizenship approach and how this supports teaching and learning. These documents are available on our website or from the school office.

I understand that the school provides access to the internet and other communications technologies because it believes that they enhance the teaching and learning process.

I understand that the school encourages responsible behaviour by students when using technology to help protect themselves and each other from experiencing harm online. I am aware that this "Responsible Use Agreement" is part of that, and that it encourages students to consider how their actions can affect themselves and those around them.

I have read the student declaration and have talked with my child about what it means to them. I am happy that my child understands what this means, and that they are capable of working within these guidelines and that I will be supporting them to work within these guidelines.

I am aware that if someone cannot agree to act responsibly, or the things that they do mean that other people are being harmed, then we might stop them from using the internet or other technology at school. Should the matter continue, or become more serious in nature, this may be dealt with through school disciplinary proceedings or referred to the Police for further action.

I am aware that students can experience challenges when using technology, but that the school makes every effort to support students to manage those challenges effectively. I understand that by learning to deal with them in a safe environment with the appropriate support they will be better prepared to deal with those challenges in the future.

If I have questions or concerns about the way in which technology is being used by my child at school, I know the school is happy to discuss this with me, and I am aware that I am welcome to do this at any time.

**Student Name:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_

**Parent/Caregiver Name:** \_\_\_\_\_

**Parent/Caregiver Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_