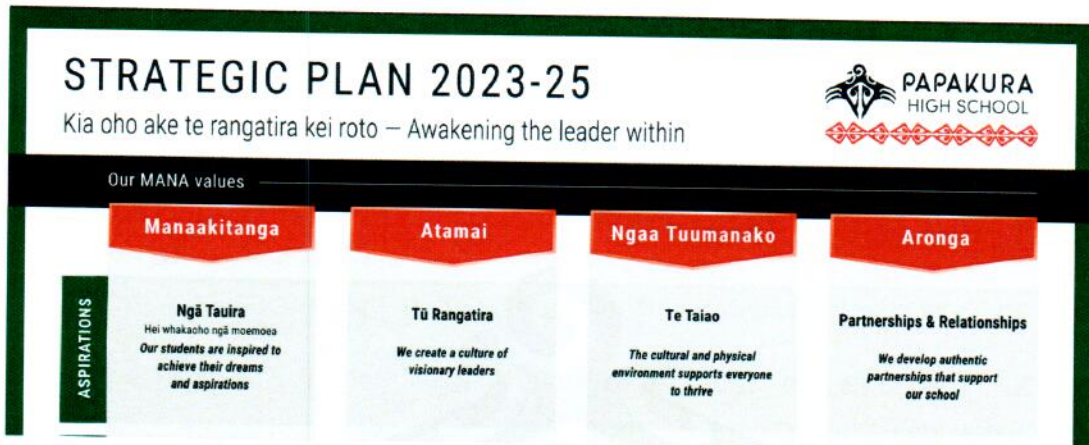




Papakura High School
Allen Kukutai Meeting Room
BOT Meeting
31/07/2024
Minutes



Karakia timatanga

He honore, he maungarongo ki runga i te mata o te whenua
Arohaina ngā teina me ngā tuakana i runga rawa
E te Atua, manaakitia mātou i roto i tēnei kura
Ko koe to mātou Kaiwhakaora
Amine

Welcome guest

Name:

Organisation:

1. Administration

5:00pm

1.1 Present: Michelle Proctor, Tony Kake, Beverley Matamua, Maria Taufa, Lisa Mortimer, Anglitsa Nekelo, Melanie Etana

1.2 Apologies: Marama Mae, Jacqui Beazley, Ramona Tu'ua

1.3 Prior Leave - nil

1.4 Speaking rights to guests - N/A

1.5 Declarations of Interest

1.6 Confirmation of [Minutes of the previous meeting](#)

Motion to confirm that the minutes are a true and accurate report of the meeting.

Moved: Michelle Proctor

Seconded: Beverlay Matamua

1.7 Matters Arising

Kia oho ake te rangatira kei roto - Awakening the leader within

There are a number of subjects that allow students to gain their Literacy; Te Reo Māori, History, Social Studies and English.

Literacy and Numeracy credits cannot be carried over from one year to the next.

In 2025 Literacy and Numeracy is assessed through subjects.

However, in 2026, Literacy and Numeracy will be only be assessed twice a year through external assessments.

Some schools are objecting to these changes as this is a real barrier to students' achievement.

The board is keen to support efforts to talk to the Ministry/Minister of Education about this.

We have a number of programmes to assist our students, an online mentoring programme offered by students from other schools; a Year 13 mentor and a tutoring programme run by the Pacific community.

We have a number of Year 9 students who have moved into Year 10 due to their outstanding achievement in semester 1. They have been moved as a whole group. A group of high achieving Year 10 students will be taking Level 1 subjects.

It has been shown that students who do well in Year 9 tend to achieve well in Year 10 and then later on. It has proven harder to change the attitude of those students who do not achieve Kia Puawai at Year 9.

The question was asked as to whether HODs can report on the overall achievement for a class, not just broken down by ethnicity.

The board greatly enjoyed seeing the links to the class sites in the Maths reports.

4. School Review (from GP5.1)

4.1 Student Attendance - Assure the board that student absences are correctly recorded, monitored, and followed up.

4.2 Reporting to Parents on Student Progress and Achievement - Assure the board that teachers have used good quality assessment information to report to each student and their parents/caregivers at least twice a year on student progress and achievement.

There were questions asked around the reporting process and how gaps in a report are being followed up.

It was mentioned that Praise postcards are a really nice way to communicate with whānau, sending a very positive message home.

4.3 Student Engagement Report - Terms 1 & 2

There are huge discrepancies in the attendance data between our values and the MOE calculations. This is because of the length of the school periods. A student missing Kaitohutohu and period 1 is calculated as missing a half day, by the MOE. This is being disputed by the school and Chris Matthews is in discussion with KAMAR and the Ministry around this.

The board requested clarity around the axes in some of the graphs to help their understanding of the attendance data etc.

There is reporting around the number of students who participate in sports in school as this is a measure of engagement.

Motion to elect Philippa Kaiser as Returning Officer for the Students Board Representative elections

Moved: Michelle Proctor

Seconded: Maria Taufa

There was discussion about co-opting a second student onto the board so that there are two students on the board.

The board would like Maria to hand over to the next Student Representative, by attending meetings with him or her.

7. New Initiatives (from GP5.1)

6:45pm

7.1 Minor Vandalism Process

Due to the large amount of damage that was being caused to the toilets, particularly the Junior toilets, senior leaders have been on duty outside the junior toilets. This has reduced the vandalism to nothing and the amount of truancy greatly. However, this is not sustainable so a process has been developed to deal with the students involved.

There has been research showing that punitive measures are not successful in preventing graffiti. Research has shown that graffiti is caused by a number of factors and is sometimes better prevented by more positive measures.

7.2 Personal Digital Devices Procedure

Pouches have been purchased for cellphones. Students who have three strikes (have been caught using a cellphone three times in school) will have to lock their phones in a pouch for the day. Parents will be informed of this in a letter when they collect the confiscated cellphone.

7.3 [Provide Takaanini School with Technology Curriculum](#) (Hard Materials) 2025

Currently we have 6 students in Yr 9 from Takaanini School. There are 18 Year 7s in our zone who would be coming for Technology next year. Showcases the high school's programmes and facilities, potentially attracting future students. Eases the transition to high school by familiarising younger students with the high school environment. Enhances the school's reputation by contributing to the local community and fostering relationships with primary school.

Motion to approve that Papakura High School offers Takaanini School a Technology programme.

Moved: Michelle Proctor

Seconded: Tony Kake

8. Compliance Reporting

7:05pm

8.1 [Property Report](#)

8.2 Comments and questions

10. Meeting Closure

8.05pm

10.1 Comments on meeting procedures and outcomes

10.2 Preparation for next meeting

Application for prior leave from next meeting: Angelitsa Nekelo

Karakia whakamutunga

Kia tau, kia tatou kātoa.

Te atawhai o tō tātou ariki, a Ihu Karaiti,

Me te aroha o te Atua,

Me te whiwhingatahitanga ki te wairua tapū

Ake, ake, ake,

Amine

Meeting actions:

Agenda item	Action	Who	By when	Completed
8.7.1	Letticia to provide more information around the funding applications - who, how much etc	Letticia	ASAP	

Meeting Schedule 2024

28 February 2024

27 March 2024

22 May 2024

26 June 2024

31 July 2024

28 August 2024

25 September 2024

23 October 2024

27 November 2024

Signed: 
Presiding member

Date: 6 Sept 2024